

NAPAN STRATEGIC GOALS AND PLAN FOR 2017-2018

MISSION STATEMENT: The Nebraska Association of PeriAnesthesia Nurses serves as the perianesthesia resource to advance specialty nursing within the community by the use of professional and educational opportunities.

1. NAPAN will be the primary source for perianesthesia education for members in Nebraska and Southwest Iowa

Initiatives	Responsibility	Due Date	Outcome
<ul style="list-style-type: none"> • Plan three 3 hour educational offerings the first quarter of the calendar year, apply for contact hours from ASPAN • Plan a Fall Conference Program to be held in September or October, the annual business meeting will also be held at the Fall Conference, apply for contact hours from ASPAN • Explore webcast of NAPAN programs so as to be available for all members • Program topics shall be selected from suggestions from the membership • Promote CPAN/CAPA certification and re-certification Members serve as certification coaches Include information about certification on the website, newsletter, Facebook, and educational meetings. • Host an ASPAN conference every other year (odd years) • Post all educational information on NAPAN website/Facebook • Promote attendance at NAPAN seminars by providing cost reduction fee for ASPAN members, Certified members and Nursing students • Provide scholarship awards for future seminar offerings 	<p>Education Chairman and committee</p> <p>Education Committee with input from the Board</p> <p>NAPAN Board members</p> <p>Education Committee</p>	<p>3 months before educational offering</p> <p>3 months before fall conference</p> <p>February 14, 2017</p> <p>Review evaluations after each conference</p> <p>Ongoing</p>	<p>2016 and CY 2017, goals met</p> <p>Goals Met. Meeting October 8, 2016 & State Conference Sept 30, 2017</p> <p>Met – Viewed ASPAN Select 1 Seminar Sept 12, 2017. Upcoming ASPAN Seminar Nov 11, 2017. Both met on said dates.</p> <p>Certification material at every seminar and endorsed by statements at beginning of every program. Information in newsletters, blast emails, web page and on Facebook.</p> <p>ASPAN Seminar held Nov 11, 2017.</p> <p>Blast emails to NAPAN members, web page and Face book utilized for all educational offerings.</p> <p>Reduced fees given as stated</p> <p>Met- scholarships awarded at each ed offering.</p>

2. NAPAN will promote a strong vibrant organization by membership recruitment and retention, sound governance by the board of directors, and fiscal responsibility.

<u>Initiatives</u>	<u>Responsibility</u>	<u>Due Date</u>	<u>Outcome</u>
<p><u>Membership Recruitment and Retention</u></p> <ul style="list-style-type: none"> • ASPAN Membership table at every conference • Power Point slide show during breaks at conferences Highlighting benefits of membership • Offer incentive on day of seminars to join ASPAN (NAPAN tee-shirt, monetary discount, ASPAN tote) • Place membership applications in education packets • Track renewal status on ongoing basis • Honor members for outstanding achievements, recruiter of the year and journalism awards. • Strive to receive ABPNAC’s Shining Star Award, Advocacy Awards • Submitting and obtaining Gold Leaf • Promote member-get-a-member campaign • Increase leadership interaction and visibility with attendees at conferences • Attend local and state student nurses meetings • Reach out to inactive members through web-site, email, text and Facebook and newsletter • Funding scholarships for advance degrees, certifications and educational opportunities. • NAPAN will fund 1-2 members registration fees for National Conference • NAPAN will fund 2 board members expenses for National Conference and other ASPAN related responsibilities • Promote PANAW week by <ul style="list-style-type: none"> ○ Posting information on website and newsletter ○ Send emails to Nebraska hospitals from NAPAN board ○ Submit for Governors proclamation ○ NAPAN will host a Free Education Offering for all members to celebrate PANAW week. 	<ul style="list-style-type: none"> • Membership committee and board Members • Board and committee members • Need to work on student nurses mtgs. • President and BOD 	<p>February 2018</p> <p>Sept 30, 2017</p> <p>February 1, 2018</p> <p>Ongoing</p> <p>February 2017</p>	<p>Met-ASPAN membership table set up at every conference. ASPAN slide show presented before each program.</p> <p>Incentive offered during PANAW week for 10%.</p> <p>Honors given for stated achievements on Sept. 30, 2017</p> <p>Gold Leaf submitted</p> <p>Web site, Facebook, Newsletter, blast emails updated routinely.</p> <p>Met-2 members applied & received scholarships for registration to Nat’l conference 2017.</p> <p>Met- Feb 2017</p> <p>Governors proclamation obtained and on web page and Facebook.</p> <p>Free ed/breakfast/ceus offered to NAPAN members in Feb. 2017.</p>

<ul style="list-style-type: none"> • Promote certification by: <ul style="list-style-type: none"> ○ Send hand written notes to new certified members by President. ○ Continuing certification classes and mentoring by ABPANC/NAPAN coaches/champions in communities outside of Omaha/Lincoln area as requested ○ Provide drawing at seminars for CAPA and CPAN attendees ○ Recognizing certified members and offering discount fees to activities. <p><u>Governance</u></p> <ul style="list-style-type: none"> • Improve leadership development and succession planning by: <ul style="list-style-type: none"> ○ Supporting 2 board members to attend LDI annually ○ Assist board members attendance to ASPAN National Conference annually ○ Develop, review, revise policies and procedures to ensure NAPAN will remain reputable and operate with integrity ○ Cultivate interest for leadership among members by having an open door policy during board meetings ○ Willingness to serve forms promoted at conferences and website ○ Mentoring of new members <p><u>Fiscal Responsibility</u></p> <ul style="list-style-type: none"> • Prepare and approve annual budget • Utilize financial resources efficiently • Professional audit or professional review every 2 years • Monitor and maintain fiscal operations to ensure full compliance with accepted accounting principles • Ongoing examination and improvement of financial reporting and record keeping (quarterly/annual audit) 	<p>Kristy, Gayle and Pat certification coaches.</p> <p>Need to do.</p> <ul style="list-style-type: none"> • BOD/Treasurer 	<p>January 2017-2018</p> <p>NAPAN meetings quarterly Jan, March, June, October 2017-2018</p>	<p>Kristy is coaching 3 nurses on line for certification.</p> <p>Certified members are given discount for education offerings.</p> <p>Mtgs completed in each stated month.</p> <p>2 board members attended LDI 2017.</p> <p>3 board members attended National Conf. 2017.</p> <p>Policy and procedures reviewed q 2 yrs. and as needed.</p> <p>Frequent blast emails, Facebook, Web page, newsletter and interactions at education offerings for promotion of willingness to serve.</p> <p>Mentoring of new board members by orientation checklist of duties, background information and expectations.</p> <p>Fiscal Responsibility: See record of treasurer's reports.</p>
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3. NAPAN will strive to increase member awareness of legislative issues related to health care within our state and the nation.

<ul style="list-style-type: none"> • Maintain and update website and newsletter of current governmental issues through contact with the state legislature and ASPAN governmental affairs chairperson by: <ul style="list-style-type: none"> - funding NAPAN GA chair to visit legislative events on website and attend one day of Nurses day at legislature. -NAPAN GA chair to report activities at board meetings, website and newsletter, Facebook. -Procuring a proclamation from the Nebraska State Governor for PANAW week 	<p>NAPAN Governmental Affairs Chair, Webmaster and committee</p>	<p>Ongoing</p>	<p>Met-Website, Facebook, Newsletter.</p> <p>Met-4 board members sent to Nurses Day at legislatures Feb 2017.</p> <p>Met-Report posted as stated.</p> <p>Met-Proclamation obt. from Governor for PANAW week.</p>
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4. NAPAN will encourage and advocate evidence based practice and nursing research

<ul style="list-style-type: none"> • Collaborating with members on one research per year • Inviting research experts to lecture and mentor • Surveying members regarding their research needs. • Work closely with NAPAN members who are conducting research. 	<p>NAPAN Board and Research Committee</p> <p>Need to do.</p>	<p>Ongoing</p>	<p>Research questionnaire completed. See report.</p>
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5. NAPAN will promote involvement of nurses in the community

<ul style="list-style-type: none"> • Participating in health fairs, nursing school functions and community organizations as available. • Collecting money at each of the educational programs to be donated to a local food bank • Inviting nursing students to NAPAN functions free of charge. • Visit a school of nursing and increase awareness of Perianesthesia nursing. • Supporting local military and veterans organizations to include the Omaha Veterans Hospital and homeless vets by donating personal items, clothing, kitchen utensils and bedding. 	<p>NAPAN Board and committees</p> <p>On education brochures, web page and Facebook, students are free of charge,</p>	<p>Ongoing</p>	<p>Met- Money collected for Food Pantry at each educational offering and given to Kunz's Food Pantry.</p> <p>Met-Veterans Organization was recipient of donated personal items, clothing etc. that was collected by NAPAN board.</p> <p>TOYS for TOTS collected at ASPAN Seminar Nov.11, 2017 and given to Marine Vets to be distributed.</p>
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Created October 2016/ completed November 2017